

The Vermont State Fair

Concessionaire Rules and Regulations 2025

1. DO NOT SET UP BEFORE CHECKING WITH MANAGEMENT FIRST.
2. Everyone must be set up and ready with vehicles off the midway by **4pm** on opening day. (Tuesday)
3. The fair will close on Saturday this year. **No tear down until the fairgrounds closes on Saturday or you risk forfeit of your space for the following year. We prefer you to tear down on Sunday. No vehicles on the fairgrounds until the carnival closes on any day.**
4. NO ANIMALS other than ADA approved service animals will be allowed on the grounds.
5. Only vehicles that are part of your concession will be allowed on your lot. Only one such vehicle is allowed and only in certain areas of the fairgrounds. Placement of such vehicles must be approved by the Fair Management. Please use every effort to make it attractive. A camper fee will be charged for any vehicle used as living quarters. RVs and camper trailers used for living only will be placed in the campgrounds.
6. Subletting your space is prohibited.
7. There are NO Grandfather rights to any location. You can be relocated or eliminated if Fair Management determines it to be advisable. Contracts are not transferable without permission of the Fair Management.
8. **Do not put anything in front of your lot or booth.** Stay in line with your neighbor. All walkways must be kept clear. Flags, awnings, banners or other items flying over the walkway must be kept a minimum of 6 1/2 feet from the ground. **All barking, selling, and transferring of products must be done within the boundaries of your rented space.** All concessions and displays must be attractive and professional. A clean, attractively flashed stand will take preference over a dirty makeshift one for choice locations. Tent material is preferred over stick concessions and blue tarps and unpainted 2x4's are prohibited.
9. Your entire rented space must be filled. No buffer zones. You must keep your setup 3ft back from the paved and gravel walkways. This 3ft set back will be strictly enforced.
10. Consumption of alcohol is only permitted in areas designated by Fair Management.
11. Vehicles will not be allowed on any midway or road where concessions or exhibits exist after 10 am on Wednesday through Saturday. All deliveries must be made before 10 am or after all patrons have left the grounds. Any deliveries made after 10 am must be hand carried or transported by dolly. No vehicles will be allowed on the grounds before the carnival closes on any night. NO EXCEPTIONS.
The use of golf carts and similar vehicles are prohibited from 1pm to 10pm on the independent midway except those used by fair officials and by permission only. All such vehicles must be registered with the fair. Proof of liability insurance is required.
12. You must be open during at least the posted hours for your area. Hours of operation are listed below. Closing times can vary depending upon crowd and weather at the discretion of fair officials.
13. **We have a family fair policy that disallows weapons, illegal drug related items, obscene, vulgar, hateful or distasteful items from being offered for sale or put on display. Our Family Fair Policy also includes a zero tolerance for obscene, vulgar, hateful or distasteful actions from any concessionaire. Selling or giving away smoke bombs, sparklers, canned string, laser pointers or other items considered annoying, or a nuisance is strictly prohibited. Gun Raffles are allowed with rules.**
14. The Vermont State Fair has a "Smoke Free Fair" policy. Smoking or vaping is prohibited on the grounds except for in designated areas marked out by the Fair. The Fair also prohibits the selling of any tobacco or tobacco products.
15. No tent stakes will be driven through the pavement. Tent Stakes exposed to the public must be covered with a slotted length of PVC pipe. Tents that are larger than 1,200 square feet are required by state law to have a tent permit. The tent permit is the responsibility of the concessionaire. Due to insurance requirements a safety inspection will be conducted prior to opening on the first day by Fair Management.
16. The use of microphones is limited to certain areas and must have approval of the management.
17. **All concessions must provide proof of insurance as set forth on the front of this contract or purchase from the Fairs insurer.** The insured listed on the certificate must match the name of which this contract covers.
18. If the City of Rutland adjusts the city license fee after this contract is issued, the contract will be adjusted to reflect the change.
19. All deposits are non- refundable. A deposit can be made during the fair for the following year. Leaving a deposit is subject to adherence to the rules on this page.
20. Grease must be disposed of properly. Ask for a container location. Do not put in trash barrels or drains. Cardboard must be broken down. All direct wiring must be done by the Vermont State Fair electricians. All vendors must comply with all State regulations.
21. All concessionaires agree to pay all taxes that may be due, including but not limited to the 1% rooms, meals, goods sales tax, and entertainment tax to the City of Rutland. If you do not pay the 1% tax to the City of Rutland, the city will not issue your license to operate.
22. "Vermont State Fair" is a registered trade name with the State of Vermont. Under no circumstance is anyone allowed to use the name "Vermont State Fair" without written permission from the Vermont State Fair Management
23. Anyone using propane tanks to operate their concession, must remove the tanks from the ground at the end of the fair. Bulk tanks on permanent buildings must be cared for properly and properly anchored to buildings. Personal generators are not allowed.
24. A concessionaire may be required to leave the Fair for non-compliance with these rules and regulations, and in such case no refund of rental or other charges will be made. If after the fair, cleanup of your space requires fair personnel, you may be billed.
25. The Vermont State Fair reserves the right to adjust or add to the rules and regulations at any time as long as the changes are mailed to the concessionaire by August 1st of that year.
26. Concessionaires are prohibited from placing signs anywhere else on the grounds promoting their business except in their rented concession space.
27. All prices for goods and food must be clearly posted. No Exceptions.
28. Powdered lemonades/drinks are strictly forbidden.
29. All Concessionaires shall stick to their approved menu / list of goods for sale, or the fair reserves the right to remove them from the grounds and not extend any future contracts.
30. As a concessionaire at the Vermont State Fair and signing this contract you are committing to presenting all events in a positive manner when before the public. You are considered an extension of our brand, which is held in the highest regard. Your responsibility includes but is not limited to Social Media Posts, interactions with the public, and your interactions with fair personnel and volunteers. Concessionaires who are not respectful and positive of the fair, its officers and trustees, and personnel may be removed from an event (with no refund) and not offered a contract for any future events. Grievances are expected to be professionally presented first to the Concessions Director who may then consult with the President/Manager. The fair officials will then be given appropriate time to respond to any grievances presented, a minimum of 24-48 hours during fair week would be expected as courtesy.
31. Failure to comply with the above rules may result in fines payable to the Vermont State fair based on the following structure: 1st offense \$50, 2nd offense \$100, 3rd offense \$150, 4th offense Removal from the grounds.

Hours of Operation

Fairgrounds:	Tuesday - 5pm to 11pm	Wed. through Sat. - 8am to 11pm
Ag area:	Tuesday - 5pm to 10pm	Wed. through Sat. - 8am to 10pm
Buildings/Presidents Area:	Tuesday - 5pm to 10pm	Wed. through Sat. - 11am to 10pm
All Outdoor/North of Brook:	Tuesday - 5pm to 11pm	Wed. through Sat. - 11am to 11pm
Carnival:	Tuesday - 5pm to 11pm	Wed. through Fri. - 1pm to 11pm Sat. - 11am to 11pm

Initial here that you have read and understand the rules as stated above: _____ Date: _____